

GOVERNMENTAL AND NON-PROFIT ACCOUNTING ACTG 430

FALL 2009 – SECTION 004 SYLLABUS

CLASS	DATE	READINGS*	HOMEWORK
1	11/5/09	Chapters 1, 2, 3	Online quiz, Ch. 1, 2, 3 + in class question
2	11/12/09	Chapters 4, 5	Online quiz, 4, 5 + in class question
3	11/19/09	Chapter 6, 8	Online quiz, Ch. 6, 8
4	12/3/09	Chapter 9, 10, Chapter 11 (pg 329-333), Chapter 12 (pg355-356) Chapter 13 (pg 379; pg 385-388; pg391-395;pg 397-400)	Online quiz, Ch. 9, 10
5	12/10/09	Final Exam	

(* Readings should be completed before class meets)

Instructor: Peter Beyer

Phone: 503-802-8538 (office)

E-mail: themanwiththeglasses@gmail.com

Class hours: Thursdays 5:30 p.m. – 7:20 p.m. SBA Room 130

Credit Hours: The course is one credit hour

Contact: I am available to meet before or after class by appointment. Please call or e-mail to schedule an appointment

Course Objectives: An introduction to governmental and not-for-profit fund accounting. This course should provide you with general knowledge of the concepts and theories for accounting for state and local governments and not-for-profit organizations.

Course Prerequisite: ACT 382

Course Material: The following material is required for this course:

Essentials of Accounting for Governmental and Not-for-Profit Organizations. Copley (9th edition) McGraw Hill Irwin

Course grading: Your course grade will be based on the following components

Online Quizzes	20%
In-class questions	5%
Final	75%
Total	100%

Grades will be based on a curve. The final exam will be multiple choice questions based on the lecture, readings and homework assignments. It is expected that you complete homework assignments, review, come to class prepared, participate in discussions and ask questions.

Homework: The weekly homework requires you to complete an on-line multiple choice quiz at the end of each assigned chapter. Also, for the first two weeks, you will be provided with an in-class question. Please submit an answer in memo format, no longer than two pages. Please e-mail the results of the on-line quiz and the answer to the in-class question by Noon (pacific time zone) the Wednesday before class (ie the homework assigned the first class is due by Noon Wednesday before the second class).

Visit the following website to access the on-line quiz www.mhhe.com/copley9e (the link can also be found on the back of your text book). Upon completing the quiz, please email the results to me at: themanwiththeglasses@gmail.com

Final Exam: The final exam will be held 12/10/09 during regular class time, in the regular class room and will be comprehensive. If you become aware of a conflict that might cause you to miss the final exam, please inform me immediately.

Course Policies: 100% class attendance is expected.

No cell phone use in class. If you need to use your phone, please do so outside the classroom.

Make up exams will be considered only under unusual circumstances and must be approved prior to the original exam. Failure to obtain such permission will result in a grade of "0" on the exam.

Giving or receiving assistance in connection with any exam or test is considered to be an act of academic dishonesty in accordance with the University's Code of Student Conduct and Responsibility.

If you are a student with a documented disability and registered with the Disability Resource Center (DRC), please contact me immediately to facilitate arranging academic accommodations. If you have questions, please contact (DRC) at 503-725-4150.

5 Action Steps: For Students, Faculty and Staff to Prevent the Spread of Flu

(Including 2009 H1N1 Flu)

The Centers for Disease Control and Prevention (CDC) recommends 4 main ways you may keep from getting sick with the flu:

- 1. Practice good hand hygiene by washing your hands often with soap and water for 20 seconds**, especially after coughing or sneezing. Alcohol-based hand cleaners are also effective.
- 2. Cover your mouth and nose with a tissue when you cough or sneeze.** If you don't have a tissue, cough or sneeze into your elbow or shoulder; not into your hands.
- 3. Stay home or at your place of residence if you are sick** for at least 24 hours after you no longer have a fever (100 degrees Fahrenheit or 38 degrees Celsius) or signs of a fever (have chills, feel very warm, have a flushed appearance, or are sweating). This should be determined without the use of fever-reducing medications (any medicine that contains ibuprofen or acetaminophen). Staying away from others while sick can prevent others from getting sick too. Ask a roommate, friend, or family member to check up on you and to bring you food and supplies if needed.
- 4. Get vaccinated** for seasonal flu and, if you are in a priority group (see www.flu.gov), for H1N1 when it becomes available.
- 5. Seek urgent medical attention** for symptoms like: difficulty breathing; pain or pressure in chest or abdomen; sudden dizziness or confusion; severe vomiting; flu like symptoms that improve but then return with fever and worse cough.

Additional Information:

- General Information about 2009 H1N1 flu vaccination can be found at: www.cdc.gov/h1n1flu/vaccination
- Information about seasonal flu vaccine can be found at: www.cdc.gov/flu/protect/keyfacts.htm
- Resources available at PSU can be found at: <http://www.shac.pdx.edu/>